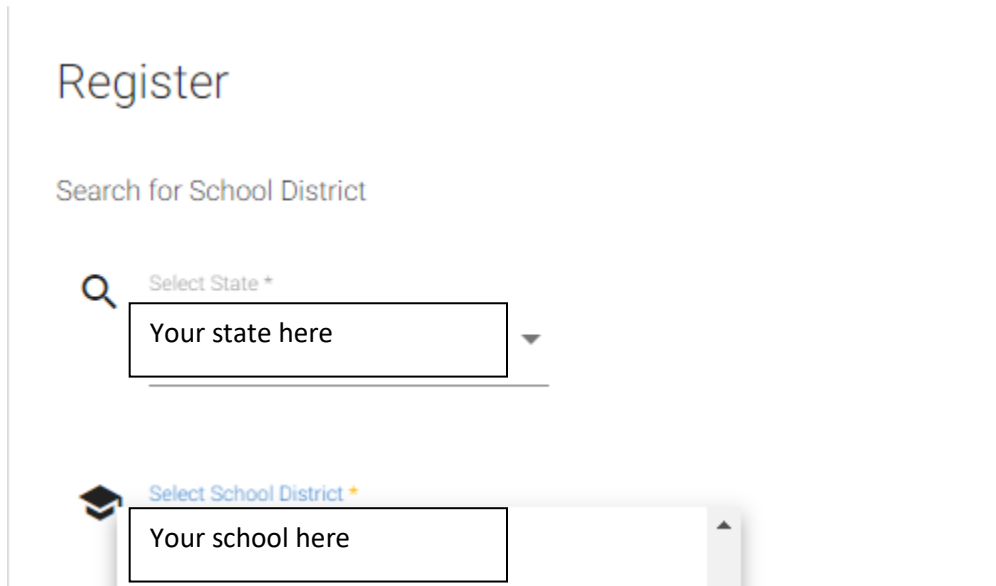
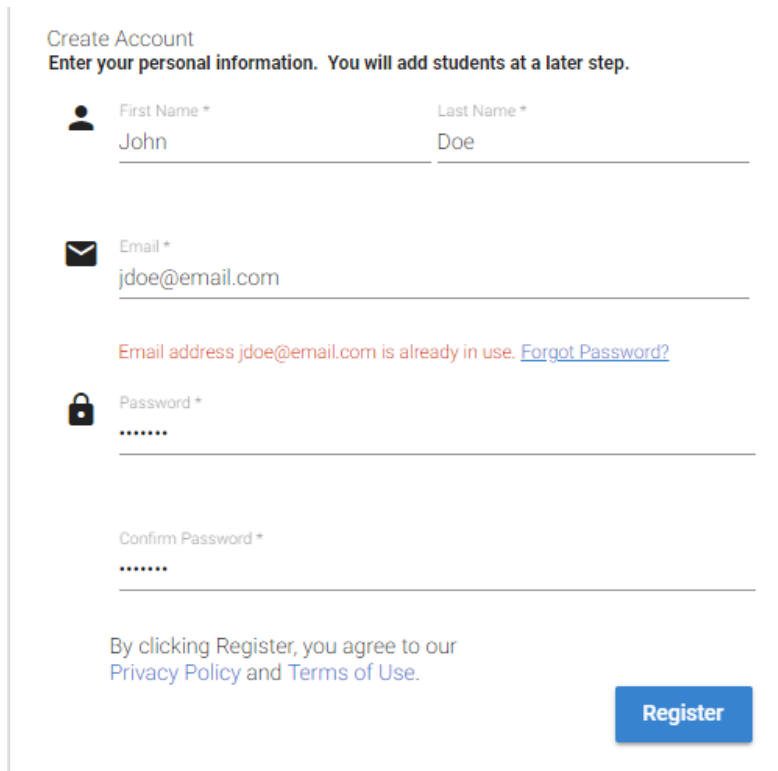


Step 1: Visit www.mypaymentsplus.com and click “register now”


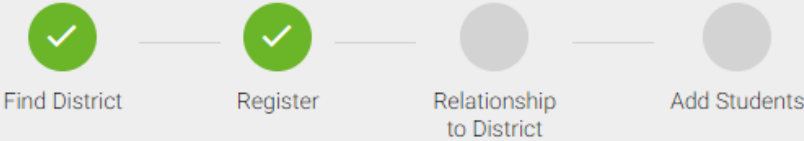
Step 2: Select your state and then find your school district in the dropdown menu.

A screenshot of the registration page. At the top, the word "Register" is displayed in a large, light blue font. Below it, the text "Search for School District" is shown. There are two search fields. The first is labeled "Select State *" and contains the text "Your state here". The second is labeled "Select School District *" and contains the text "Your school here". Both fields have a magnifying glass icon to their left and a dropdown arrow to their right.

Step 3: Enter your first and last name along with your email address. Create a password that is at least seven characters and includes at least one number. Double-check that everything is accurate before continuing to the next step.

A screenshot of the "Create Account" form. The title "Create Account" is at the top, followed by the instruction "Enter your personal information. You will add students at a later step." The form has four main sections: 1. "First Name *" with the value "John" and "Last Name *" with the value "Doe". 2. "Email *" with the value "jdoe@email.com". Below this, a red error message states "Email address jdoe@email.com is already in use. [Forgot Password?](#)". 3. "Password *" with a masked input field containing six dots. 4. "Confirm Password *" with another masked input field containing six dots. At the bottom, there is a line of text: "By clicking Register, you agree to our [Privacy Policy](#) and [Terms of Use](#)." and a blue "Register" button.

Step 4: Select the option that represents you best: parent/guardian, student, staff member, or guest. Click next after making the appropriate selection.



Your Account has been Created!

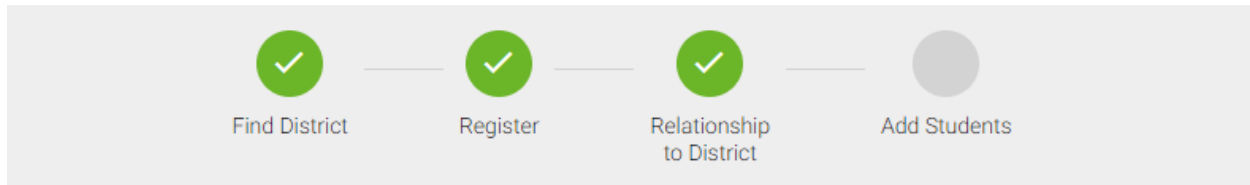
We've sent a welcome email to the address you provided.

This site will work best if we know your relationship with (Check all that apply)


- I am a **Parent or Guardian** with student(s) in Cobb County Schools
- I am a **Student** in the district
- I work in the district (**Staff Member**)
- I'm a **Guest** interested in district activities and/or I want to support the district

[Next](#)

Step 5: Add students to your new account. If you do not know your students' ID numbers, you may skip this step and come back later.



Find District Register Relationship to District Add Students



Add Student(s) to Your Account

Adding your student(s) from will allow you to manage meal account balances, track meal purchases, pay for school expenses and more.

Student ID *
1234567

Where to find Student ID?

Student Last Name *
Doe

Add Student

[Change School District](#)

My Students

There are 0 students on your account.

[Skip for Now](#) **Done**

Step 6: Once you have added your students to the account, click “done.”

Congratulations! You are now ready to use MyPaymentsPlus.