



Registering for an Activity:

Activities include: School Orchestra Instrument Rentals for 4th through 8th grade, Middle School Yearbooks, Clubs, Seasonal Sports, Band and Intermural.

Our District is transitioning to a new online registration system. This system is connected to the administrative scheduling and payments software so that any requests or payments made online will instantly show up at our administrative offices.

Register a Child for an Activity

1. Log in to your Account.
2. View and register for available activities by selecting **Activities** in the upper, left corner of the screen.
3. Each child on the Account will show on screen. Any activities open for that child to register will be displayed below the name. There may be several activities open for registration. Use the **Next** button to page through currently open activities.

*If you qualify for free and reduced lunch and have opted on the state form to have your fees waived if the activity is eligible to be free or reduced it will show in the amount column. You will still need to follow all the steps to add to cart and check out for your student to be added to the roster.

Charlotte Balk

Click here to complete the Activity's required Form prior to registering for this Activity. The parent or guardian must complete forms.

TIES Demo District

how 5 entries

Enroll By	Item (click title for more detail)	Amount	
Jan 15, 2015	Feeling Generous Donation (Enter amount after selecting Add to Cart)	\$15.00	Remove
Jan 31, 2015	Boys Basketball 2014-15 (Gr. 9-12) Lakeville North at Sr. High Main Campus	\$440.00	Add to cart
Jan 31, 2015	Instrument Rental: Bass Clarinet	\$35.00	Add to cart
Jan 31, 2015	Instrument Rental: Clarinet	\$35.00	Add to cart
Feb 1, 2015	Field Trip to Science Museum	\$15.00	Add to cart

Search:

First Previous 1 2 Next Last

When completing a Form, use the scroll bar within the Form window to *scroll* through all fields.

Once the entire Form is complete, use the **Submit button.**

4. Continue steps 1-3 for other children or activities.
5. Select your shopping cart symbol in the upper, right area of the screen and select **CHECKOUT**.

TIP: Select Enrollment History to view activities.

Activities past

Sign-Up Enrollment History Fees 16