



Middleton–Cross Plains
Area School District
inclusive. innovative. inspiring.

Hello District families,

We know our students and families continue to receive regular communications from staff in our buildings related to online instruction and other efforts to provide support. We certainly don't want to overload you with additional emails, but want to make sure we are checking in with updates from a District level on occasion.

Here are the updates for Wednesday, April 15:

1. I've heard students can get personal hygiene items. Can you provide more details?

On **Monday, April 20**, we will be distributing personal hygiene essentials to families in need at each of our nine meal distribution sites. One bag will be given to each family and will include items such as paper towel, toilet paper, cleansing wipes, dish soap, hand soap, shampoo and conditioner, toothbrushes and feminine hygiene products. These items are for families who live in the Middleton-Cross Plains Area School District and do not have access to other resources due to transportation or financial needs.

To respect family privacy, we are unable to save bags for specific families. Personal hygiene bags will be available for students on a **first-come, first-served basis** from 11 a.m. to noon or until we run out of bags. The items will be available every other Monday on the following dates: April 20, May 4, May 18, and June 1.

As a reminder, here are the nine MCPASD meal distribution sites:

- Lakeview Park, Middleton
- Arbor Lakes Apartments, Middleton
- Overlook Apartments, Middleton
- Sauk Trail Elementary School, 2205 Branch St., Middleton
- Kalesey Court, Town of Springfield
- Kromrey Middle School, 7009 Donna Dr., Middleton
- Morrairie View Drive Bus Stop, Madison
- Gammon Lane Bus Stop, Madison
- Park Elementary School, 1209 Park St., Cross Plains

The MCPASD Education Foundation has already raised more than \$15,000 to cover the cost of the personal hygiene items. If you are interested in making a donation to our personal hygiene distribution program, please visit the [MCPASD Education Foundation website](#).

If your family is in need of resources or support please, contact your building social worker or other student service team member.

2. We are still having issues with BUZZ. Do you have any suggestions?

How do you know when a teacher has graded your work or left you feedback? If you would like notifications sent from BUZZ to your email address or texted to you, here are some [directions](#) to help you set that up.

How do you find feedback and what do the symbols in my gradebook mean? Here is a [brief video](#) describing your gradebook and feedback.

Can the text be read aloud to my student? Yes, here's some [directions](#) for adding the read aloud extension to Chrome that works for BUZZ.

3. Are there any updates about possible refunds regarding canceled trips and events?

Advisers or other staff members who had planned field trips or events that required a fee and are no longer taking place will be notifying families directly when refunds have been processed.

Once you have been notified a refund has been processed, you should watch your credit card statement or bank account associated with your FeePay account for a refund. Refunds should show up in 3-5 business days. For families who paid via cash or check, the District will issue a check and send it via the U.S. Postal System.

If you have additional questions, please contact the staff member who reached out regarding the refund processing and they will work with the Business Office.

4. If students are having technology issues, what should we do?

We want families to know that students can and should use the help desk when they are having technology issues.

Students can log tickets in two ways:

- Email with Name, Contact number and issue to: 121help@students.mcpasd.k12.wi.us
- Helpdesk Web Form:- <https://in.mcpasd.k12.wi.us/technology/ticket-form-student>

5. What updates from Monday's School Board meeting should families know about?

The School Board spent the bulk of the April 13 meeting getting an update from District administration regarding COVID-19 planning and implementation of virtual learning. The School Board also had questions regarding how school staff are engaging students who aren't participating regularly, will any students need to repeat a grade, and is summer school an option, particularly for those who aren't making progress. [Read more on the District website.](#)

In addition, there are also stories on the District website about enrollment projections for 2020-21 and other business covered at the meeting.

The last two School Board meetings have been held virtually. If Governor Evers' Safer-at-Home order is extended, the April 27 meeting will be held virtually as well. If you want to submit a comment, please email [Cheryl Janssen](#) by noon on the day of the meeting.