



Middleton-Cross Plains
Area School District
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March 19, 2020

Dear Parents or Guardians:

First, I hope you and your student(s) are healthy and well. We recognize the shift to online instruction may be overwhelming right now. Our special education and student services staff will be training in the next couple of weeks on the online learning platforms. We also recognize this is a learning process for all of us. There will be situations where online instruction is not practical for your child. With that, case managers will be communicating with you in the next couple of weeks to establish regular communication and collaborate on how to best support your student's learning at home.

Your child may have an evaluation in process or an IEP team meeting scheduled during the time of closure due to COVID-19. If an evaluation is in process, the IEP team (that includes you) will determine if eligibility can be met through a review of existing data. If additional assessments are required, we will need to extend timelines to accommodate in-person assessment administration when the school district reopens. In order to meet timelines, we may ask you to meet with the team virtually (i.e. phone, Google hangout, Google chat, etc). Again, if we are unable to conduct these meetings during school closures virtually, then we will reconvene once the school district reopens.

As Public Health Madison & Dane County has emphasized, please practice social distancing and continue strict handwashing protocols. Up-to-date information on how MCPASD is working through Governor Ever's directives, regarding this school closure, can be found on our [District webpage](#).

Please use this time to enjoy your family, stay connected to learning, and be well.

Sincerely,

Barb Buffington
Director of Student Services

Cindy Malcheski
Assistant Director of Student Services

*Middleton-Cross Plains Area School District
7106 South Ave, Middleton, WI 53562
www.mcpasd.k12.wi.us
p: 608.829.9000
f: 608.836.1536*