

## USER GROUP CLASSIFICATIONS

### **GROUP 1 - MCPASD SCHOOL-SPONSORED ACTIVITIES:**

All school-sponsored activities approved by the building principal shall have precedence over other requests for the use of facilities. Significant consideration, however, should be given to the scheduling of school-sponsored events, activities or practices during times when the school's custodian is normally on duty.

A school employee must be present for all school-sponsored events. If a custodian(s) is needed outside of his/her regularly scheduled time, approval must be obtained from the Operations Supervisor.

### **GROUP 2 - MCPASD SCHOOL-AFFILIATED GROUPS:**

School affiliated groups include parent-teacher organizations (PTA's), parent leadership teams, booster organizations, Friends of the PAC., and Educational Foundations.

### **GROUP 3 - DESIGNATED RESIDENT NON-PROFIT GROUPS/ ORGANIZATIONS AND FEDERAL, STATE OR LOCAL GOVERNMENTAL (NON-EDUCATIONAL) AGENCIES:**

Designated resident non-profit groups/organizations include:

- a. Recognized civic youth groups which include a majority (75%) of District students (Boy Scouts, Girl Scouts, Cub Scouts, 4-H, etc.)
- b. Recognized resident youth athletic groups/organizations (Middleton Youth Soccer Club, Middleton Basketball Club, Middleton Baseball Commission, Middleton-Cross Plains Youth Wrestling, Bluebirds Basketball, Cross Plains Youth Basketball, Middleton Lacrosse Club, Middleton Gators, CP Stingrays, Middleton and St. Francis Xavier Youth Football Programs, Middleton Rugby Club, Middleton United Soccer Club, and RUSH Soccer Club, and COMBINE Strength Camp.)
- c. Local community service organizations (Lions, Jaycees, Optimists, Sertoma, etc.)
- d. Middleton Chamber of Commerce and Cross Plains Businesspersons Association
- e. Middleton Player's Theatre
- f. Resident Home Talent League Baseball Teams
- g. Friends of Pheasant Branch

Use of District facilities at no charge MUST be during hours when the building custodian is normally on duty. Normal hours are Monday through Friday from 7:30 a.m. to 10:00 p.m. Groups or organizations using District facilities beyond normal working hours and/or requiring special setup will be charged custodial fees and/or weekend supervision fees.

### **GROUP 3(a)PUBLIC POST-SECONDARY EDUCATIONAL INSTITUTIONS** (i.e. University of Wisconsin-Madison, MATC)

### **GROUP 4 – MCPASD Staff, RESIDENT INDIVIDUALS, SCHOOLS, OR OTHER NON-PROFIT\* GROUPS/ ORGANIZATIONS LOCATED IN DANE**

**COUNTY.** \*Non-profit groups/organizations are defined as those having 501(c)(3) or equivalent status from the Internal Revenue Services (IRS). The District may request a copy of the appropriate documentation to verify non-profit status.

### **GROUP 5 RESIDENT FOR-PROFIT ENTITIES OR NON-PROFIT\* GROUPS/ORGANIZATIONS OR SCHOOLS LOCATED OUTSIDE OF DANE COUNTY.**

\*Non-profit groups/organizations are defined as those having 501(c)(3) or equivalent status from the Internal Revenue Services (IRS). The District may request a copy of the appropriate documentation to verify non-profit status.

### **GROUP 6 - NON-RESIDENT GROUPS/ORGANIZATIONS OR INDIVIDUALS**

## FACILITIES CATEGORIES

### **CLASS 1 Facilities:**

Kromrey Middle School Fieldhouse  
High School Competition Large Gym (Varsity)  
High School Fieldhouse  
Computer Labs (does NOT include tech support)  
Soccer Stadium - Airport Road South (without lights, scoreboard or sound system use)

### **CLASS 1(a) Facilities:**

High School Stadium (without lights, scoreboard or sound system use)

### **CLASS 2 Facilities:**

Kromrey Middle School Competition Large Gym (no locker rooms)  
Kromrey Middle School Cafetorium  
Glacier Creek Middle School Gym  
Glacier Creek Middle School Fieldhouse  
Glacier Creek Cafetorium  
High School Courtyard (does NOT include kitchen use)  
Baseball Field (without lights, scoreboard or sound system use)  
Tennis Courts  
High School Fitness Center (does NOT include required staff supervision costs)  
Technology Education Shops (does NOT include required staff supervision costs)  
Science Labs (does NOT include required staff supervision costs)  
Family & Consumer Education Labs (does NOT include required staff supervision costs)

### **CLASS 3 Facilities:**

Elementary School Gyms  
High School Small Gym  
High School Weight Room  
High School Wrestling Room  
School Kitchens (does NOT include required kitchen staff costs)  
Middle School Weight Rooms (does NOT include required staff supervision costs)  
Elementary & Clark Street Community School Multi-purpose rooms  
High School Student Center (does NOT include kitchen use)  
High School Concourse  
High School Gallery  
Soccer Complex (East) Airport Road

### **CLASS 4 Facilities:**

Classrooms / Locker rooms (does NOT include clean-up costs)  
Conference Rooms  
Elementary Little Theatres  
Field Use (other than high school stadium, airport road soccer fields (per field) or baseball field) (does NOT include field preparation costs)  
Parking Lots