

**May 22, 2017 - Meeting Minutes**  
**Board of Education-Facilities Planning Committee**  
**District Services Center**  
**7106 South Ave., Middleton, WI 53562**

**1. CALL TO ORDER AT 6:30 P.M.**

The second joint meeting of the Board of Education and Facilities Planning Committee was called to order at 6:30 p.m. by Board president Bob Green.

Committee members present: Laura Albert, Heidi Cleary, Luke Francois, Mike Gall, Bob Hesselbein, Seth Johnson, Ryan Kallies, Farhan Khatri, Alejandro Martinez, Dorothy Paler, Abbie Rodriguez, Sam Wilson, Karin Zuegge.

Not present: Paul Braun, Kendra Cleary, Jack Hemb, Sara Ludtke, Mark Opitz, Bill Vogel.

**2. BUILDING AND SITE CAPACITY UTILIZATION PRESENTATION**

Eppstein Uhen Architect's public outreach specialist Andy Lyons, project manager Jackie Gilles and educational planner and senior interior designer Megan Walker presented information about building capacity, site capacity and utilization at each District school.

The District's last capacity analysis was done by another firm in 2007, Lyons said.

EUA developed two kinds of capacity: operational and gross. Operational capacity looks at all of the teaching stations and multiples by the recommended class sizes for each of those stations. Gross capacity looks at all of the square footage in a building and divides by a per student basis.

Lyons noted West Middleton is over its operational capacity, but Elm Lawn, Northside, Sauk Trail and Sunset Ridge that are within 10 percent of their respective operational capacities. Glacier Creek, MHS and CSCS are also within 10 percent of their respective operational capacities.

After the presentation, the EUA representatives took questions from Board and FPC members.

The next steps in the process are pairing enrollment projections with capacity and the joint meeting on June 12 to review the blue sky concepts developed earlier.

The meeting was adjourned at 7:58 p.m.