

WHO IS ELIGIBLE TO ATTEND:

In accordance with the Middleton-Cross Plains Area School District's Admission Policy, any child who physically resides in the District for a purpose other than school attendance may be considered a resident student and may be eligible for tuition-free admission to the District's schools. Students will be assigned to the attendance school, based on address and the attendance boundaries defined by the district. However, the district reserves the right to assign students outside of the attendance boundary based on enrollment, class size or program needs if necessary.

WHAT IS NEEDED TO REGISTER:

A parent or guardian is asked to provide to the Registrar's office the following information:

- Proof of Residency (a copy of one of the following):
 - Lease Agreement - (name, address, effective date and signatures)
 - Accepted Purchase Agreement - (name, address, occupancy or closing date and signatures)
 - Building Contract - (name, address, projected completion date and signatures)
 - Current Utility (Gas, Water or Electric) Statement - (name, service address)
- Proof of student's age (please be prepared to present one of the following for verification of legal name, date of birth and place of birth):
 - Birth Certificate
 - ❖ For information on how to request a Birth Certificate, please go to: <http://dhs.wisconsin.gov/vitalrecords/birth.htm> or call Wisconsin Department of Health Services at (608) 266-1371.
 - Passport
- Immunization Record

FORMS:

The family will be asked to complete and return the following forms:

- Student Enrollment Form
- Transfer of Records Request (previous school contact information needed to complete), if applicable
- Home Language Survey (If a language other than English is spoken in the home), if applicable.
- Free and Reduced Meal Application, if applicable
- Resident Status Verification (If family has not established residency in their own name), if applicable

Forms available to download from our Web site (www.mcpasd.k12.wi.us)

WHERE DO YOU REGISTER:

Registrar's Office
Middleton-Cross Plains Area School District
District Administrative Center
7106 South Avenue
Middleton, WI 53562
Phone: (608) 829-9000 or (608) 829-9031
Fax: (608) 836-1536

Registration hours: Monday – Thursday (7:30am – 4:00pm)
Fridays by appointment

Non English Speaking families: By appointment only if an interpreter is necessary.

BUILDING ENROLLMENT:

After the District registration has been completed by the Parent/Legal Guardian, we ask families to call the building to set up an appointment to complete the building enrollment process.

ELM LAWN ELEMENTARY SCHOOL
6701 Woodgate Road
Middleton, WI 53562
FAX: (608) 831-4470
Phone: (608) 829-9070

NORTHSIDE ELEMENTARY SCHOOL
3620 High Road
Middleton, WI 53562
FAX: (608) 831-1355
Phone: (608) 829-9130

PARK ELEMENTARY SCHOOL
1209 Park Street
Cross Plains, WI 53528
FAX: (608) 798-4943
Phone: (608) 829-9250

SAUK TRAIL ELEMENTARY SCHOOL
2205 Branch Street
Middleton, WI 53562
FAX: (608) 828-1678
Phone: (608) 829-9190

SUNSET RIDGE ELEMENTARY SCHOOL
8686 Airport Road
Middleton, WI 53562
FAX: (608) 827-1805
Phone: (608) 829-9300

WEST MIDDLETON ELEMENTARY
7627 W. Mineral Point Rd
Verona, WI 53593
FAX: (608) 829-1147
Phone: (608) 829-9360

GLACIER CREEK MIDDLE SCHOOL
Guidance Department
2800 Military Road
Cross Plains, WI 53528
FAX: (608) 798-5425
Phone: (608) 829-9420 Ext 9428

KROMREY MIDDLE SCHOOL
Guidance Department
7009 Donna Drive
Middleton, WI 53562
FAX: (608) 831-8388
Phone: (608) 829-9530 Ext 9538

MIDDLETON HIGH SCHOOL
Guidance Department
2100 Bristol Street
Middleton, WI 53562
FAX: (608) 831-1995
Phone: (608) 829-9660 Ext 9917

21ST CENTURY ESCHOOL
7106 South Avenue
Middleton, WI 53562
FAX: (608) 836-1536
PHONE: (608) 829-9057