

**BOARD OF EDUCATION
MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
DISTRICT ADMINISTRATIVE CENTER
7106 South Avenue, Middleton, WI 53562**

**NOTICE OF FINANCE COMMITTEE MEETING
Monday, November 14, 2011 - 6:15 p.m.**

AGENDA

1. Call Meeting to Order at 5:30 p.m.
2. Approve Minutes from October 17, 2011 Finance Committee Meeting
3. Review 3rd Quarter OPEB Trust Report - Patrick Hull
4. Performance (Energy Conservation) Contract M & V Report - Johnson Controls
5. Meeting Time Discussion
6. High School Stadium Project Update
7. 2012-13 Budget Development Planning
8. Other
9. Future Agenda Items
 - a. Capital Maintenance Review
 - b. Comprehensive Annual Financial Report (CAFR)
 - c. Other (to be determined)
10. Adjourn

Future Finance Committee Meeting dates:

November 28, 2011 (tentative)

December 12, 2011

January 9, 2012

MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
Board of Education Finance Committee Meeting
Minutes of November 14, 2011

1. Call to Order

The meeting of the Middleton-Cross Plains Area School District Board of Education Finance Committee was called to order at 6:15 p.m. by Board Treasurer Bob Green.

Present: Bob Green, Ellen Lindgren, Leeanne Hallquist, Annette Ashley, Bob Hesselbein, Don Johnson, Tom Wohlleber, Patrick Hull from Graystone Consulting (via conference call) and Jeff Mangan from Johnson Controls

2. **Approve Minutes of October 17, 2011 Finance Committee Meeting** - The minutes from the October 17th Finance Committee meeting were approved.
3. **Review 3rd Quarter OPEB Trust Report** - Patrick Hull reviewed the 2011 Third Quarter OPEB Trust Report and trust results through November.
4. **Performance (Energy Conservation) Contract M & V Report** - Jeff Mangan and Tom Wohlleber reviewed the Performance Contract Construction Measurement & Verification (M &V) Report and updated the committee on a possible scope for a Phase 2 project.
5. **Meeting Time Discussion** - The committee discussed establishing a different time for meetings. The committee agreed to meet at 8:30 a.m. on Wednesdays or Thursdays. Tom Wohlleber and Bob Green will coordinate a date for the next committee meeting.
6. **High School Stadium Project Update** - Tom Wohlleber provided an update on developing a concept design and project cost estimate for the proposed high school concessions / stadium upgrade project. Another project update will be provided at the next committee meeting.
7. **2012-13 Budget Development Planning** - Tom Wohlleber reported that he is coordinating data collection needed for the development of the budget forecast by PMA. The initial forecast should be available from PMA the week of December 12th.
8. **Other**
9. **Future Agenda Items**
 - a. Performance Contract Phase 2 Proposal
 - b. Proposed High School Stadium Project Review
 - c. 2012-13 Budget Planning
 - d. Other
10. **Adjourn**: The meeting was adjourned at 6:53 p.m.

Bob Green, Board Treasurer

NEXT MEETING: TBD at 8:30 a.m.