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Middleton-Cross Plains Area School District

BOARD AGENDA

October 24, 2011 -- Agenda for Regular Meeting of the School Board

Agendas are subject to change at the discretion of the School Board. For further information, call **829-9004**. This meeting begins at 6:00 p.m. and will be conducted at the District Administrative Center, 7106 South Avenue, Middleton, Wisconsin.

ORDER OF BUSINESS

1. **CALL TO ORDER REGULAR BOE MEETING @ 6:00 P.M.**
2. **WORK SESSION – LONG RANGE PLANNING – KROMREY MIDDLE SCHOOL FACILITY**
3. **RECOGNITION – JOLENE WOCHENSKE, MCPASD FOREIGN LANGUAGE TEACHER – PUBLISHED “BASIC GERMAN” BOOK WITH MCGRAW HILL (7:00 P.M.)**
4. **APPROVAL OF MINUTES** – Regular Minutes of October 10, 2011
Action Required: Motion to Approve Minutes

SEE ATTACHED MINUTES

5. **COMMUNICATIONS**

A. Correspondence/Board Communication

B. Citizen Comments

If interested in addressing the School Board during the Communications portion of the meeting, please fill out the Citizen Comment form found on the table as you enter the Board Meeting. Once you have completed the form and read the guidelines, give the form to one of the board members for recognition by the school board president.

6. **SUPERINTENDENT’S REPORT**

A. Upcoming Events and Updates

7. **CONSENT AGENDA**

A. Administrative/Business Services

a. Approval of Bills Payable

Check numbers 219232 and 219508 totaling \$759,473.61 are submitted and have been reviewed by the Board Treasurer.

Action Required: Motion to Approve Bills Payable

SEE ATTACHED BILL LIST

b. Approval of Treasurer’s Report

There is no Treasurer’s Report to approve at this time.

B. Employee Services

a. Approval of Resignations

There are no resignations to approve at this time.

b. Approval of Leaves of Absence

The administration recommends approval of the following leaves of absence:

Tiffany Francois, English teacher at Middleton High School has requested a 20% leave of absence for second semester of 2011-12 school year. This will leave Tiffany with an overall contract of 50% for the entire school year.

Stacey Bohachek, Science teacher at Middleton High School has requested a 20% leave of absence for second semester of 2011-12 school year. This will leave Stacey with an overall contract of 90% for the entire school year.

c. Approval of Staff Appointments

There are no staff appointments to approve at this time.

d. Approval of Staff Retirements

There are no staff retirements to approve at this time.

e. Approval of Lay Offs

There are no lay offs to approve at this time.

C. District Consent Items

8. ITEMS FOR INFORMATION/DISCUSSION

A. School Improvement Team Reports

Background: All MCPASD schools will be reporting to the Board regarding academic achievement and several other measures. Also included, will be goals for the 2011-12 school year. A consistent format of reporting will bring clarity and focus to these reports.

Presentation Time: 15 minutes each school

School Board Discussion Time: 15 minutes

SEE ATTACHED SAUK TRAIL REPORT

SEE ATTACHED SUNSET RIDGE REPORT

B. Review Board Policy I-D

Background: The board will continue their review process of board policy with Policy I-D. The group will discuss any possible revisions to the policy.

Presentation Time: 5 minutes

School Board Discussion Time: 10 minutes

SEE ATTACHED POLICY I-D

9. ITEMS FOR ACTION

A. Adopt 2011-2012 Budget and Certify Tax Levy

Background: See Attached Memorandum for Complete Information

Presentation Time: 10 minutes

School Board Discussion Time: 10 minutes

Approval: Approval of the following resolution: *RESOLVED that the 2011-12 budget for the Middleton-Cross Plains Area School District be adopted as proposed and to certify a school tax levy of \$56,849,463.*

SEE ATTACHED BUDGET MEMORANDUM

SEE ATTACHED BUDGET AND TAX LEVY INFORMATION

B. Resolution Authorizing Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an Amount Not to Exceed \$2,000,000 (Taxable Line of Credit)

Background: This action item involves approval of a resolution to approve a line of credit with the State Bank of Cross Plains. The line of credit agreement approved by the Board last October has expired. The line of credit would be utilized only when the recently approved \$5.8 million Tax & Revenue Anticipation Note is not adequate to address short-term (temporary) operational cash flow needs.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Approval: Approve the Resolution Authorizing Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an Amount Not to Exceed \$2,000,000 (Taxable Line of Credit)

SEE ATTACHED RESOLUTION

C. Approval of 66.03 Global Academy Interagency Agreement

Background: The Global Academy Agreement for the 2011-11 school year is attached. Final conversations with MMSD and Verona on Monday and their could be a minor change or a request to table.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Action Required: Approval of 66.03 Global Academy Interagency Agreement

SEE ATTACHED AGREEMENT

D. Approval of Employee Grievance Policy

Background: The policy related to Staff Grievances needs to be reviewed and approved by the Board of Education according to the District's legal counsel. This policy is #527 in the Administrative Policies and Procedures, but due to the final step of the procedure being the School Board and the updated Act 10 legislative action, we are required to have Board approval. The policy draft enclosed for review was drafted by WASB legal counsel and reflects the updates required by Act 10. Tabatha Gundrum and Don Johnson will be able to address any questions the Board may have about this policy.

Presentation Time: 5 minutes

School Board Discussion Time: 10 minutes

Action Required: Approval of Employee Grievance Policy

SEE ATTACHED EMPLOYEE GRIEVANCE POLICY

10. CONVENE IN POSSIBLE CLOSED SESSION UNDER S.S. 19.85 (1)(c)(e)

A. Administrative Contracts

B. Superintendent Contract

C. Review of Enrollment and Salary Increase Discussion for Various District Labor Groups

11. RECONVENE INTO OPEN SESSION

12. NEXT MEETING DATES AND ADJOURNMENT

A. Future Meeting Dates

Mon. 11.14.11 Regular Board Meeting 7:00 p.m. DAC

OTHER ENCLOSURES:

- **DRAFT Agenda for the 11.14.11 Board Meeting**
- **FOCUS: School update (I): Recent Wisconsin trends**

- FOCUS: School update (II): Wisconsin vs. U.S.
- FOCUS: Understanding property tax surprises

10.24.11